



# **CENTRAL COMMITTEE MEMBER MANUAL**

## **CENTRAL COMMITTEE OVERVIEW**

The Central Committee is the membership wing of the Cass County Democratic Party. It seeks to empower Democrats in the community with a voice and the ability to take collective action for the advancement of the party.

The Central Committee receives its authority from Article IV, Section 3 of the Consitution and Bylaws.

## **CENTRAL COMMITTEE MEMBERSHIP**

Pursuant to Article IV, Section 3, Clause 4 of the Consitution and Bylaws, Central Committee members shall:

- Be composed of registered Democrats residing in Cass County
- Abide by the Constitution and Bylaws of the Cass County Democratic Party
- Take an active role in County Party activities
- Help elect Democrats to office in Cass County
- Attend regularly scheduled County Central Committee meetings or be excused in advance by the County Party Chair

Executive Committee members are seated as Central Committee members. Democratic candidates and elected officials shall be seated as ex-officio members unless seeking full membership.

Central Committee members should be seated to the Central Committee pursuant to Article IV, Section 3, Clause 7.

A Central Committee member may be removed via Article IV, Section 3, Clause 8.

## **CENTRAL COMMITTEE POWERS**

Pursuant to Article IV, Section 3, Clause 3 of the Constitution and Bylaws, the Central Committee is empowered to:

- Meet at least monthly
- Advise the County Executive Committee in the direction and control of the County Party Organization
- Advise the County Executive Committee in determining, setting, and formulating the politics of the County Party
- Have the power to overrule an action of the County Chair or County Executive Committee by 2/3rds vote

- Have the power to amend the Constitution and Bylaws of the County Party by 2/3rds vote
- Have the power to establish rules, procedures, and policies to govern itself effectively

## **CENTRAL COMMITTEE MEETINGS**

Meetings of the Central Committee will be presided over by the County Party Chair. The County Party Secretary will keep the agenda and minutes of each meeting.

The Central Committee will abide by Robert's Rules of Order when necessary. The Constitution and Bylaws are the final word on rules and procedures.

Quorum is defined as Forty Percent (40%) of the members of the County Central Committee. Once reached, a quorum shall be in effect until adjournment.

Special meetings may be called pursuant to Article IV, Section 3, Clause 6 of the Constitution and Bylaws.

## **SUBCOMMITTEES**

Central Committee members have the option to serve on subcommittees working on specific issue areas. Those subcommittees are Fundraising and Voter Outreach.

The Fundraising Subcommittee shall:

- Be responsible for generating revenue for the County Party
- Host fundraising events,
- Recruit sustaining donors to the County Party.

The Voter Outreach Subcommittee shall:

- Be responsible for outreach to voters to maintain and develop membership for the County Party and elect Democrats
- Host social and community events
- Review, research, formulate, and distribute messaging and materials.

Chairs of subcommittees are appointed by the County Party Chair pursuant to the Constitution and Bylaws.

Additional subcommittees may be established as needed by the Central Committee or the Executive Committee.